



Supporting Families Plan

Name:		Year group:	
Date/time of meeting:		Current attendance:	
Present at meeting:			
Attendance target (including a timescale for improvement):			
Review meeting date:			

Parent/child/school all to contribute:

What is working well?	What are you worried about?	What needs to happen?
<p>For example: What works well now to support the child/young person/family when things are going wrong or they are worried?</p> <p>What has been offered to the family before?</p> <p>What support network does the family have?</p>	<p>For example: At this moment in time – what are you most worried about. (*) – are there any specific examples.</p> <p>How worried is the child/young person?</p> <p>How worried is the parent/carer?</p>	<p>For example: What would make things better for the child/young person/children/family?</p> <p>What does the family want to achieve?</p> <p>Are they willing to accept help (consent)?</p> <p>Would an Early Help Family Plan be helpful to the family?</p>



Attendance related support:

Parental actions agreed	School actions agreed
.....to arrive in school at	Meeting before school in to ensure readiness for the day ahead.
Telephone call by 9:00am on every day of absence, providing a reason and a contact telephone number for the day.	Attendance at breakfast club.
Parent will provide consent for administration of medication below while at school:	Provision of uniform / breakfast bar / equipment / other:
Parent will provide medical evidence for any future absence.	Make contact with To offer further support.
Parent will ensure suitable sleeping pattern (removing devices / access to internet if necessary).	
Parental email daily to inform of any issues faced before school.	
Additional comments/actions agreed:	

I confirm that this Attendance Action Plan was agreed by all present.

Parent:	DSL:
Family Support Worker:	Other Agency:



Have the following been discussed (tick where relevant)

- Safeguarding support
- GP Pathway
- Medical evidence
- Family support worker support
- Family GP
- Early Help
- Referral to local authority
- Legal process
- Housing
- Finances
- Health
- Behaviour



Family Plan

Date the Support Started	
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Where a Family Plan is required, this section should be completed. This can be done by a single agency or by a group of professionals where a multi-agency meeting has been convened. If a Lead Professional is required to co-ordinate multi-agency involvement, they should hold responsibility for ensuring that the plan is reviewed with the family and partners.

Creating the initial Plan	What needs to happen?	
What actions are required as identified by the family?	Who will do this?	By When
Please list the individual actions here Keep targets SMART (Small, measurable, achievable, realistic targets)	This can include the child/young person and parent/carers and other family or friends, as well as professionals	Set dates for each action.
1.		
2.		
3.		
4.		